

General Data Protection Regulation (GDPR) Policy for The Science Camp

1. Introduction

At The Science Camp, we take data protection and privacy seriously. This General Data Protection Regulation (GDPR) policy outlines our commitment to protecting the personal data of our customers, employees, and any individuals whose data we process. We comply with the GDPR, which sets out the principles and requirements for the processing of personal data within the European Union (EU) and the European Economic Area (EEA).

2. Data Controller and Data Protection Officer

The Science Camp acts as the data controller for the personal data we collect and process. The owner oversees our data protection practices and ensures compliance with the GDPR. You can contact her at the following address:

Linda ten Broeke
The Science Camp
0681423432

3. Lawful Basis for Data Processing

We process personal data based on one or more lawful bases as defined in Article 6 of the GDPR. These include:

- a. Consent: We may obtain explicit consent from individuals to process their personal data for specific purposes. Consent can be withdrawn at any time.
- b. Contractual Necessity: We process personal data to fulfill our contractual obligations or take pre-contractual steps at the request of individuals.
- c. Legal Obligations: We may process personal data to comply with legal obligations imposed on us.
- d. Legitimate Interests: We may process personal data based on our legitimate interests or those of a third party, provided they are not overridden by the rights and interests of the individuals.

4. Data Collection and Processing

- a. Types of Personal Data: The Science Camp collects and processes personal data necessary for the provision of our services. This may include but is not limited to names, contact details, medical information (if relevant), emergency contact information, and photographs/videos for promotional purposes (with appropriate consent).
- b. Purpose of Processing: We process personal data for specific purposes, such as customer registration, provision of services, administration, communication, health and

safety, and marketing activities. We ensure that personal data is processed only to the extent necessary for the intended purpose.

c. **Data Minimization:** We adhere to the principle of data minimization, ensuring that personal data collected is limited to what is necessary for the intended purpose.

d. **Data Accuracy:** We take reasonable steps to ensure the accuracy and relevance of personal data. Individuals are encouraged to inform us of any changes or inaccuracies in their personal data.

5. Data Security and Retention

a. **Data Security:** We implement appropriate technical and organizational measures to safeguard personal data against unauthorized access, loss, destruction, or alteration. This includes secure data storage, access controls, encryption, and regular monitoring.

b. **Data Retention:** We retain personal data for as long as necessary to fulfill the purposes for which it was collected, unless a longer retention period is required by law. Once the data is no longer needed, it is securely disposed of in accordance with our data retention and destruction policies.

6. Data Subject Rights

We respect the rights of individuals regarding their personal data, as outlined in the GDPR. These rights include:

a. **Right to Access:** Individuals have the right to request access to their personal data held by The Science Camp.

b. **Right to Rectification:** Individuals can request the correction of inaccurate or incomplete personal data.

c. **Right to Erasure:** Individuals have the right to request the deletion of their personal data under certain circumstances.

d. **Right to Restriction of Processing:** Individuals can request the restriction of processing their personal data in specific situations.

e. **Right to Data Portability:** Individuals can request the transfer of their personal data to another organization or receive it in a commonly used electronic format.

f. **Right to Object:** Individuals have the right to object to the processing of their personal data in certain situations, including direct marketing.

7. Data Breach Notification

In the event of a personal data breach, The Science Camp will comply with applicable data breach notification requirements. We will notify affected individuals and relevant authorities as required by law.

8. Third-Party Data Processors

When engaging third-party service providers that process personal data on our behalf, we ensure that they meet the necessary data protection standards and enter into appropriate data processing agreements to safeguard personal data.

9. International Data Transfers

If personal data is transferred outside the EU/EEA, we will ensure appropriate safeguards are in place to protect the data in accordance with the GDPR.

10. Review and Updates

This GDPR policy is regularly reviewed and updated to ensure ongoing compliance with applicable data protection laws and regulations.

By implementing this GDPR policy, The Science Camp demonstrates its commitment to protecting personal data and upholding the rights of individuals in accordance with the GDPR.

Date of Policy: 02 July 2023

Next Review Date: 02 July 2024